



Broome Tioga Workforce NY LWDB Meeting
June 12, 2026.
12 noon

WDB Members: In-person attendance: (Chair) Justin Marchuska, (Vice Chair) Rebecca Stone, Len Basso, Chris Powers, Michael Atchie, Allyn Jones, Carol Beckwith – Strong, Elizabeth Myers, Michael Decker, Kate Oja, Vikki Kaufman, Danielle Britton, Shanise Kent, Wendy Getchell.

Zoomed or called in: No Zoom available.

Excused: Karen Shelp, Shawn Atkinson, Brian Scanlon, Megan Schnabl, Amy Foster, Jennifer Lupo, Frank Stento, Mark Lane, Jonathan Layish, Paula Perna, Barrett Grant, Andrew Tunison.

Staff and guests:

In-person attendance: David Goguen (Host- BTWF), Holly Tracy (Broome CCE), Kevin Harlost (BTWF-Broome), Jacopo Moroni (BTWF), Megan Slilaty (BTWF), Brendan O’Bryan (BTWF – Contract Specialist), Frances Martin-Childs (BTWF), Aedan Perry (BTWF), Christian Harris (DOL), Cassandra Carter (Guest), Member from (American Civic Assoc), Harris Weiss, Mariapaz Burbano (BTWF – Intern), Ellie White (Chamber).

Zoomed or called in: No Zoom available.

Handouts: LWDB Agenda, LWDB Minutes from March 20th, 2026, Executive Meeting Minutes from 6.5.26, Fiscal Officer Report 3rd QRT PY25, PY26 Budget, Unemployment Rank Report, Draft Adult/DW Supportive Service Policy Adjustments.

- I. Justin Marchuska, as Chair, called the meeting to order at 12:00 pm.
 - Introduction of Members and Guests
- II. Roll Call – Megan Slilaty did roll call. Quorum has been met.
- III. Review and Approval of Previous Meeting Minutes – March 2026

Minutes for the previous meeting held on March 20th, 2026, were reviewed. Motion to accept March 20th, WDB meeting minutes. Rebecca Stone 1st, Elizabeth Myers 2nd. All in favor. Approved.

IV. Board Member Changes: We have two Board Member Renewals; Barrett Grant and Allyn Jones with terms expiring 6/30/2026.

V. Action Items: Requiring Board Motion:

a. Approval of budget for PY26 for the period 7/1/26-6/30/27.

- David mentioned that Broome Tioga Workforce will have a decrease in funds for our upcoming budget for PY26, however we are applying for grants and funding to supplement this loss.
- Question Raised regarding Tioga's funds. Their budget gets a percentage of our funds. The State tells us what percentage they receive each year.

Motion to approve the budget for PY26. 1st Len Basso. 2nd Wendy Getchell. All in Favor. Approved

b. Approval of Tioga County PY26 budget for the period 7/1/26 – 6/30/27:

- David noted this budget was reduced from the previous year and the funds funnel down from the federal government then the state.
- Christian Harris mentioned that the budget decreased throughout the state and might have to look for additional funds to supplement and staff reduction.
- Question was raised about who we have to help get grants. It was noted Brianna Murphy is our Grant Administrator working with partners to assist with these funds.
- Kevin noted the partnerships we currently have at Broome – Tioga Workforce NY.

Motion to approve of the Tioga County PY26 budget. 1st Elizabeth Myers. 2nd Allyn Jones. All in Favor. Approved.

c. Approval to renew contract with Cornell Cooperative Extension of Broome County (Broome CCE) – Youth Program Broome County contract for \$200,000 for period from 7/1/26 – 6/30/2027

- Question raised about where the money comes from. The budget for these contracts comes out of Broome – Tioga's Budget.

Motion to approve the renewal contract of Broome CCE for \$200,000 for the period 7/1/26-6/30/27. Danielle Britton 1st. Allyn Jones 2nd. All in Favor. Approved

- d. Approval to renew contract with Cornell Cooperative Extension of Tioga County (Tioga CCE) – Youth Program Tioga County contract for \$150,000 for period from 7/1/26 – 6/30/2027

- This is similar to the previous motion. This contract is a renewal of our current Tioga Youth Contract.

Motion to Approve the renewal of Tioga CCE contract for \$150,000 for period from 7/1/26 – 6/30/2027. 1st Len Basso, 2nd Elizabeth Myers. All in Favor. Approved.

- e. Approval to renew contract with Datrose - Youth Staffing Agency for up to \$240,000 for the period of 7/1/26-6/30/27

- David explained the Datrose contract to the board.
- YEP is an upcoming grant that we have been receiving, they can fund in school youth but Datrose is for out of school students (18-24). This is a third party company, so Datrose would be hiring and paying workers comp etc.. and Broome Tioga Workforce would get billed.

Motion to approve the contract renewal with Datrose for up to \$240,000 for the period 7/1/26-6/30/27. 1st Len Basso, 2nd Wendy Getchell. All in Favor. Approved.

VI. Chair Report (5 Minutes)- Justin Marchuska

- Justin Marchuska spoke briefly about what we do at Broome – Tioga Workforce, and how mentoring is important to help each other and help individuals learn more about what we offer.
- It was noted that internships and apprenticeships may be a way to help our community. Construction workers are being offered stipends and incentives.
- The pipeline project was discussed, could be under development this year.

VII. Staff Reports:

Directors Report - David Goguen (5 Minutes)

- David Spoke about Micron, this may affect the workforce ability to hire skilled labor for construction. We are partnering with BOCES and SUNY Broome and the Chamber as well as IDA to receive a grant to help boost pre-apprenticeship statistics.
- Johnson College is continually working on having a presents in Broome County. A possible mobile classroom could be parked in our parking lot and hold programs out of it.
- Starting next January Broome County got awarded 2 million for the upcoming universal daycare facility. This will be a very large project. DSS will be administering this program, and Broome – Tioga Workforce will be partnering with them. We will be updated with more information as this develops.

Fiscal Officer Report – Jacopo Moroni (5 minutes)

- Jacopo reviewed the fiscal handout. This covers the 3rd quarter of PY 25 from January through March of 2026.
- Comparing the 2nd to 3rd quarter the overall spending was stable. The Individual Training's (ITA's) have increased over \$75,000, due to The Residencial Electric Training and transportation distribution for CDL program at Suny Broome. The overhead decreased by over \$50,000 due to the last quarter of the year, there was a lot of year end expenses.
- Spending may decrease due to the upcoming cuts in fundings.

Labor Market Report - Christian Harris (5 minutes)

- Christian Harris from NYSDOL reported on the latest statistics from the Labor Dept.
- Nationally, 2 years ago job growth was about 2%. This has slowed down recently.
- Increase in private sector jobs, about .4%. a slight concern and statewide is similar.
- Binghamton private sector; we are down 400 jobs. Not a dramatic decline.
- Slight decline in manufacturing jobs; down about 200 jobs
- Job gains private education and healthcare
- National, statewide and local, healthcare has held steady.
- 3.4% historically low to a 4%.
- Inflation rate is 4.3% largest since 2022-2023, due to overseas events, and energy prices.
- People are making more money, but inflation makes us feel like we are not.
- Questions raised about AI in employment. It was noted that businesses are using AI and should be introducing it if they haven't already, however it should not take over jobs completely but

used as a tool. AI is real and can be used for productivity gains. We need to understand how it is helping businesses. The effects were discussed further of AI in our local businesses.

Committee Reports (5 Minutes): N/A

VIII. Old/Unfinished Business (5 Minutes): N/A

IX. New Business:

Policy Updates: Adult/DW Supportive Service Policy

Broome – Tioga Workforce NY is requesting approval for the following adjustments based on current NYSDOL guidelines to ensure our policies & procedures align. David discussed the changes made in this policy. Note: Aedan Perry has been a huge help in our new Policy Committee keeping alignment with state guidelines. Refer to the redline draft provided as a handout.

1. Addition of “Assistance with books, fees, school supplies or other necessary items for students enrolled in post-secondary education classes.” (Page 1)
2. Addition of a “Limitations” section. This allows Broome – Tioga Workforce to identify what costs are allowable vs. unallowable. (Page 2)
3. Adjustment to the individual cap increasing from \$1,000 to no more than \$3,000 per individual and no more than 1,000 per training/job. (Page 2)
4. Adjustment to gas card/bus pass guidelines.
 - Addition of “Proof of acceptance for job or training.”
 - Additionally, the period in which participants who become employed may receive gas cards has been changed to the first paycheck or 4 weeks of employment. The work schedule will be verified with the employer. (Page 3)
5. Addition to Auto Insurance: Maximum allowance for insurance will be determined by funding source utilized. The maximum duration of funding will be through the length of training or up to the first 4 weeks of job acceptance. (Page 4)
6. Addition of Stipends/ Incentives and qualifying factors and limits for each.

- Qualifying participants will be given up to \$100 per week of full-time unpaid training, job, internship or reaching milestones. These payments are subject to the individual cap limits listed. (Page 5 -6)

7. Attachment adjustments/Updates:

- Addition of Supportive Services Attestations and Sign Out Sheet Broome – Tioga Workforce NY uses when giving out supportive services. (Page 8-11)

Motion to approve the changes to the Adult/DW Supportive Services Policy. 1st Len Basso, 2nd Danielle Britton. All in Favor. Approved.

X. Guest Speaker (15 Minutes): Ellie White –The Chamber of Commerce

- Ellie discussed her role in helping the development in the region. She is new to her position and noted what the Chamber is upcoming and current programs they offer including GBEOP. Greater Binghamton Educational Outreach Program.
- The mission statement of the Chamber was discussed and trying to connect Ellie with other businesses.

XI. Any other matters:

- Questions and discussions were raised regarding objectives and our mission for board.

LWDB Meetings in 2026.

- September 25th, 2026
- December 11th, 2026

Anticipated Executive and Full Board Meetings in 2027

Executive Committee Meeting in 2027

- March 12th
- June 4th
- September 17th
- December 3rd

Full LWDB Meetings in 2027

- March 19th
- June 11th
- September 24th
- December 10th

There being no further matters, motion to adjourn the meeting.

- Allyn Jones 1st, Shawn Atkinson 2nd. All in favor. The meeting adjourned at 1:12 PM.