

Approved by Broome-Tioga WDB: ___1/24/2020_____

Youth Basic Skills Deficiency Policy

WIOA REGULATIONS:

LWDBs utilizing the basic skills deficiency criteria at 20 CFR §681.290(a)(1) must use standardized testing instruments to demonstrate a youth reads and/or computes math at or below the 8th grade level

Per WIOA regulations at 20 CFR §681.290(b), LWDBs must create a basic skills deficiency policy for youth who are unable to compute or solve problems, or read, write, or speak English at a level necessary to function on the job, in the individual's family, or in society. This policy must be submitted to the New York State Department of Labor (NYSDOL) as part of the LWDB's Local Plan. Basic skills deficiency assessments are not required to be approved for use by the United States Department of Education's National Reporting System (NRS).

POLICY:

FOR ELIGIBILITY under WIOA – youth has high school or HSE diploma, **and** is basic skills deficient **and** must be low income. Being basic skills deficient alone **DOES NOT** make them eligible for WIOA. All three criteria must be met: HS/HSE and BSD and low income

To assist in determining if youth is basic skills deficient, the following assessments (only one assessment under A or B is necessary) can be utilized in determining basic skill levels.

A OR B to determine basic skills deficiency:

A) For the standardized testing instruments to demonstrate a youth reads at or below the 8th grade level, the following assessment(s) may be utilized:

- Test of Adult Basic Education (TABE)

B) Basic skills deficiency for WIOA youth program eligibility for youth who are unable to compute or solve problems, or read, write, or speak English at a level necessary to function on the job, in the individual's family, or in society, will be determined by utilizing **ONE** of the following assessments:

- Criteria Basic Skill Test (CBST) - a 20-minute, 40-item test that measures the basic skills that are required to succeed in a wide variety of entry-level jobs. The CBST determines job readiness and predicts "trainability" by measuring basic math, verbal, and communication skills, and assessing attention to detail. Math and Verbal sub-scores are listed separately.
 - a) BT Youth program eligibility determination that a youth is basic skills deficient will be a score of 24 or below
- Armed Forces Vocational Aptitude Battery (ASFAB)- combined score of 4 tests Word Knowledge, Paragraph Comprehension, Arithmetic Reasoning and Mathematics Knowledge. (can use the pre-assessment AFVAB or the AFVAB)
 - a) BT Youth program eligibility determination that a youth is basic skills deficient will be a score of 30 or below
- Previous basic skills assessment results if the assessments were conducted within the past six months- and are an assessment of reading and math

Reasonable accommodations: will be provided for individuals with disabilities and individuals who are Limited English Proficient