

Approved by Broome-Tioga WDB: ___3/30/18___

Broome Tioga Workforce NY

Employee Relocation/Moving Costs Policy for TAA Participants

RELOCATION ALLOWANCE AND DETERMINATIONS

A relocation allowance can be paid to trade-affected workers who secure new employment within the United States. Eligibility criteria require the applicant to:

- Be totally separated from the adversely affected employment at the time of the relocation
- Be registered with and seeking employment through the Career Center system
- Have no reasonable expectation of securing suitable employment within a reasonable commuting distance; which is, as a general rule, travel one hour or more each way by private transportation or one and a half hours or more each way by public transportation
- Have not already received a relocation allowance under the same certification
- Relocate outside the normal commuting distance, but within the United States
- Have obtained suitable employment of a long-term duration or have a bona fide offer of suitable employment
- Provide written verification of suitable employment obtained from the new employer
- Request the Relocation Allowance prior to relocating.

When a hiring employer pays for the customer to relocate for employment, TAA Relocation Allowance will only pay the difference between employer contribution and necessary expenses.

Trade Adjustment Assistance (TAA)	Trade & Globalization Adjustment Assistance (TGAA)	Trade Adjustment Assistance Extension Act (TAAEA)	Reversion 2014
➤ Reimburses the trade-affected worker 90% of	➤ Reimburses the trade-affected worker 100%	➤ Reimburses the trade-affected worker 90% of	➤ Reimburses the trade-affected worker 90% of the

<p>the reasonable and necessary expenses incurred in transporting the worker, the worker's family and household effects for no more than 18,000 pounds, up to the statutory limit for Federal employees</p> <ul style="list-style-type: none"> ➤ *Reimburses the trade-affected worker 90% of the costs allowable for lodging and meals for an individual and each member of the individual's family. Costs allowable are the lesser of: (i) The actual cost to the individual for lodging and meals while in travel status; or (ii) 50 percent of the prevailing per diem allowance rate authorized under the Federal travel regulations found at: http://www.gsa.gov/portal/category/21287 ➤ Provides an additional lump sum payment equivalent to 3 times the trade-affected worker's average weekly wage, up to a 	<p>of the reasonable and necessary expenses incurred in transporting the worker, the worker's family and household effects for no more than 18,000 pounds, up to the statutory limit for Federal employees</p> <ul style="list-style-type: none"> ➤ *Reimburses the trade-affected worker 100% of the costs allowable for lodging and meals for an individual and each member of the individual's family. Costs allowable are the lesser of: (i) The actual cost to the individual for lodging and meals while in travel status; or (ii) 50 percent of the prevailing per diem allowance rate authorized under the Federal travel regulations found at: http://www.gsa.gov/portal/cat 	<p>the reasonable and necessary expenses incurred in transporting the worker, the worker's family and household effects for no more than 18,000 pounds, up to the statutory limit for Federal employees.</p> <ul style="list-style-type: none"> ➤ *Reimburses the trade-affected worker 90% of the costs allowable for lodging and meals for an individual and each member of the individual's family. Costs allowable are the lesser of: (i) The actual cost to the individual for lodging and meals while in travel status; or (ii) 50 percent of the prevailing per diem allowance rate authorized under the Federal travel regulations found at: http://www.gsa.gov/portal/category/21287 ➤ Provides an additional lump sum payment equivalent to 3 times the trade-affected worker's average weekly 	<p>reasonable and necessary expenses incurred in transporting the worker, the worker's family and household effects for no more than 18,000 pounds, up to the statutory limit for Federal employees</p> <ul style="list-style-type: none"> ➤ *Reimburses the trade-affected worker 90% of the costs allowable for lodging and meals for an individual and each member of the individual's family. Costs allowable are the lesser of: (i) The actual cost to the individual for lodging and meals while in travel status; or (ii) 50 percent of the prevailing per diem allowance rate authorized under the Federal travel regulations found at: http://www.gsa.gov/portal/category/21287 ➤ Provides an additional lump sum payment equivalent to 3 times the trade-affected worker's average weekly wage, up to a maximum payment of \$1,250 to help defray the costs of
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<p>maximum payment of \$1,250 to help defray the costs of relocation</p>	<p>egory/21287</p> <ul style="list-style-type: none"> ➤ Provides an additional lump sum payment equivalent to 3 times the trade-affected worker's average weekly wage, up to a maximum payment of \$1,500 to help defray the costs of relocation 	<p>wage, up to a maximum payment of \$1,250 to help defray the costs of relocation</p> <ul style="list-style-type: none"> ➤ Available at states' discretion 	<p>relocation</p>
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An application for relocation allowance must be made before the later of the 425th day after the date of the certification or the 425th day after the date of the worker's last total separation or the date that is the 182nd day after the date on which the trade-affected worker completed his or her TRADE ACT approved training program.

For federal mileage rates associated with relocation use:

<http://www.gsa.gov/portal/content/105054>

*Important information regarding Relocation Allowance:

- The customer will only be eligible for per diem expense when travel status exceeds 12 hours. (301-11.1c)
- The customer is required to drive a minimum, average distance of 300 miles per day during travel status (302-4.400)
- Spouse or domestic partner will receive 75% of the allowable per diem rate for meals and incidentals.(302-4-204)
- However if the spouse or domestic partner travels unaccompanied at a different time they receive the same per diem rate as the customer. (302-4-205)
- Immediate family members age 12 or older receive 75% of the customer's per diem, where as children under the age of 12 receive 50% of the customer's per diem. (302-4-206)
- On the first and last travel day, customers in travel status are only eligible for 75 percent of the allowable M&IE rate.