

Broome Tioga Workforce NY WDB Meeting

September 20, 2024

12 noon

WDB Members:

In-person attendance: Len Basso (Vice Chair), Danielle Britton, Tom Crowley, Allyn W. Jones, Jonathan Layish, Justin Marchuska, Brian Scanlon, Karen Shelp (Chair), Rebecca Stone, Brittany Woodburn, Shawn Yetter, Chris Powers, Mary Hill, Barrett Grant, Michael Atchie, Paula Perna, Frank Stento, Vikki Kaufman.

Zoomed or called in: Jesus Clark.

Excused: Shawn Atkinson, Andrew Tunison, Maureen Abbott, Robert Messler, Teresa Rennia.

Staff and guests:

In person attendance: Robert Murphy (RCM – Host, BTWF-Broome), Dave Goguen (BTWF), Holly Tracy (Broome CCE), Kevin Harlost (BTWF-Broome) Lisa Weston-Bialy (Tioga CCE), Allison Palacio (BTWF), Jacopo Moroni(BTWF), Megan Slilaty(BTWF), Jessica Rosario (BTWF).

Zoomed or called in: Jackie Burdick (BTWF – Tioga), Christian Harris (NYS DOL), Todd Doherty (DOL)

Handouts: Agenda, LWDB minutes for 06/21/2024 meeting, Broome CCE Career Bound WDB Report PY24 1st Quarter, Tioga CCE WDB Report PY24 1st Quarter, Youth contracts fiscal status as of 8/31/2024, PY24 Budget report, Draft In School Youth Additional Assistance Policy, Draft of Youth Supportive Services Policy, Binghamton MSA Labor Market Profile August 2024.

- I. Karen Shelp as Chair called the meeting to order at 12:00 pm.
- II. Introduction of Members and Guests

RCM welcomed everyone to the meeting and introduced new staff and guests David Goguen (Contract Specialist BTWF), Jacopo Moroni, and Megan Slilaty as the New Principal Account Clerks with Broome Tioga Workforce. Kevin Harlost as new Deputy Director, Allison Palacio (Intern) from Binghamton University), Jessica Rosario the new Grant Administrator, Holly Tracy (Broome CCE), and Lisa Weston-Bialy (Tioga CCE).

- III. Review and approval of previous WDB meeting minutes:

Minutes for the meeting held on June 21st, 2024, were reviewed. Motion to accept June 21st,2024 WDB meeting minutes. Len Basso 1st, Mary Hill 2nd. All in favor.

IV. New Business

1) Board Member changes:

a. Notification of renewal of Board members' terms:

Board Member	Term expiring
Michael Atchie	6/30/27
Danielle Britton	6/30/27
Justin Marchuska	6/30/27

Welcome new Board members:

Board Member	Term expiring
Vikki Kaufman	6/30/27
Jesus Clark	6/30/27

Youth Program status:

o Broome CCE- (Report Reviewed)

- Holly Tracy informed the Board about Broome CCE's status for the 1st quarter of PY24.
- Broome CCE had 13 enrolled in their youth programs and 5 to be enrolled within the next few months.
- 6 youths were employed (PY23) by Sentry Alarms, Dave & Busters, Walmart, Chipotle, B-T BOCES and Guthrie.
- Vocational Trainings (PY24) 3 youths and an additional 2 youths will start BOCES with BOCES for Phlebotomy and Building Trades 101.
- 1 youth has been enrolled in OJT with local employer Sentry Alarms. Currently in progress to completion.
- Holly discussed the staffing needs of a second educator.
- Holly shared individual success stories.

- Tioga CCE – (Report Reviewed)
 - Lisa Weston-Bialy reported for Tioga CCE.
 - Tioga CCE's report for the 1st quarter that 20 youths were enrolled for PY24.
 - 15 youths were in GED and 6 enrolled in training at Google certificate classes at SUNY Broome, Phlebotomy class, driver training, cosmetology, and Marine-basic training.
 - 4 youth enrolled in Job Corp: Oneonta and Glenmont: Automotive, Health Care, Culinary Arts, Electrical
 - 11 youth enrolled in college: Visual Arts, Health Services, Paramedic, Horticulture, Human Services, Computer Science, Art and Humanities
 - 2 youth enrolled in Work Experience: Tioga County Office Building and Open Door Mission
 - 2 Completed Work Experiences: 1 has been hired by the employer and one is at college.
 - Lisa reviewed success stories.

2) Youth Program fiscal status @ 8/31/2024:

- Kevin Harlost referred to the handout listing Broome CCE and Tioga CCE's claims for the period ending 8/31/2024.
- Tioga CCE claimed \$239,614.42 for 26 months (July 2022 – August 2024) in PY22/23. The last claim received was for August 2024. The claims were 8% under-claimed (last quarter underclaimed by 38%).
 - Youth work experience was \$38,855.67 and was 25% under-claimed (last quarter underclaimed 35%). Tioga CCE has been keeping up with the minimum 20% requirement for Youth Work Experience expenditure per agreement.
- Broome CCE claimed \$310,379.78 for 26 months (July 2022 –August 2024) in PY22/23. The last claim received was from July 2024 This was 4% under budget.
 - Youth work experience at \$30,325.85 was 35% under-claimed (Last quarter was 39% under-claimed).

3) Policy update – Lisa discussed the revision to the Youth Additional Assistance Policy and Youth Supportive Service Policy:

- Additional Assistance Policy: Requesting to change the funding of the In-School Youth Program to 25% of funds.

Motion to approve the updates to the Additional Assistance Policy. 1st Len Basso, 2nd Paula Perna, All in Favor.

- Supportive Service Policy: Requesting to change the Transportation Policy to match the federal mileage-based formula, instead of \$5 per day.

Motion to approve the updates to the Supportive Service Policy: 1st Brian Scanlon, 2nd Frank Stento, All in Favor.

4) Budget PY24:

- Kevin Harlost discussed the PY23 carryover. Due to lower staffing, and spending in other grants. Ex (NENY).
- The number of clients we are reaching and the salaries and wages we are paying, has increased. Now we have tripled staffing, and more outreach/advertising to come.
- RCM- discussed getting more into different schools to help them with their careers.

5) Grant discussion:

- OTDA- Office of Temporary Disability Assistance: Follow up from the GVP Grant. Putting out up to 1.2 million dollars. RCM putting a proposal together for BT BOCES, to be approved through DSS.
- Building Trades – working with schools and outreach with manufacturers and other companies. Internships were discussed with companies in the area.

6) Youth Council:

- (RCM) Mentioned outreach, tripled staff, and position changes to better our future and ability to work in schools.
- Volunteers/one on one training with students

7) Labor Market Report – Christian Harris

- Christian Harris from NYSDOL reported on the latest statistics from the Labor Dept.
- Binghamton MSA’s unemployment rate of not available on the report but will be updated.
- Christian reported that private sector jobs showed positive trends.
- Federal Reserve lowered the lending rate between banks. Decrease by half a percentage.
- Consumers buying more goods and services, will need more employees.
- Labor participation rate: Negative, however, there will be continuous outreach and push-out into the community.

8) Any other matters - None

a) Future WDB Meeting in 2024 –

December 13, 2024

b) There being no further matters, motion to adjourn the meeting.
Rebecca Stone 1st, Justin Marchuska 2nd. All in favor.

The meeting adjourned at 1:45 PM.