



Broome Tioga Workforce NY WDB Meeting

June 21, 2024

12:00 pm

WDB Members:

In person attendance: Len Basso (Vice Chair), Jonathan Layish, Justin Marchuska, Karen Shelp (Chair), Ken Smith, Rebecca Stone, Shawn Yetter, Michael Atchie, Allyn W. Jones. Maureen Abbott, Barrett Grant, Mary Hill, Tom Crowley.

Zoomed or called in: No Zoom.

Excused: Shawn Atkinson, Danielle Britton, Brian Scanlon, Andrew Tunison Myra J. Bobo-Pickens, David Goodness, Walter Melzer, Robert Messler, Paula Perna, Teresa Rennia, Frank Stento, Brittany Woodburn

Staff and guests:

In person attendance: Robert Murphy (RCM – Host, BTWF-Broome), Lisa Westen-Bialy, (Tioga CCE), Dave Goguen (BTWF- Broome), Holly Tracy (Broome CCE), Kevin Harlost (BTWF-Broome) , Kristin Snyder(Tioga CCE).

Zoomed or called in: No Zoom

Handouts: Agenda, WDB minutes for 03/22/24 meeting, Broome CCE Career Bound WDB Report PY23 4th Quarter, Career Bound Newsletter March 2024, Tioga CCE WDB Report PY23 4th Quarter, Youth contracts fiscal status as at 5/31/24, Draft Priority of Service Policy, Binghamton MSA Labor Market Profile April 2024, Unemployment Rate Rankings by County April 2024

I. Karen Shelp as Chair called the meeting to order at 12:00 pm.

II. Introduction of Members and Guests

RCM welcomed everyone to the meeting.

III. Review and approval of previous WDB meeting minutes: Minutes for the meeting held on March 22nd, 2024, were reviewed. Motion to accept June 21st, 2024. WDB meeting minutes. Len Basso 1st, Rebecca Stone 2nd. All in favor.

IV. New Business

1) Youth Program status:

Broome CCE

- Holly Tracy informed the board about Broome CCE's status for the 4th quarter of PY23.
- The Career Bound newsletter was distributed, which included success stories from the Youth program participants. Many overcame barriers to being fully employed.
- The 4th Quarter report was circulated listing the full set of activities for Broome CCE.
- 68 out of the required 60 youths, were enrolled for the year and 51 youths were employed by local employers. (Strange Brew, McIntosh, Helping Celebrate Abilities (HCA), Taco Bell, Popeye's, and others)
- Broome CCE program participants have been attending job fairs together with program educators, to seek out opportunities in the food and customer service sectors, childcare centers, and CDLA needs.
- 9 Youths had been enrolled in OJTs with local employers.
- 9 youths enrolled in vocational training using Sage Trucking, BT BOCES, and OITP Manufacturing training at BTWF.
- Presentations given at Binghamton High School. DSS's Employment Department came to CCE for a site visit and presentation.

Tioga CCE

- Lisa Weston-Bialy gave the report for Tioga CCE 4th Quarter of PY23
- 46 Youths enrolled for PY23, surpassing the goal of 25 youths.
- 11 Youths enrolled in training: SUNY Broome: Phlebotomy, Driver Training, and Welding, HERO.
- 15 enrolled in GED program with 6 obtaining their GED.
- Many referrals were received from DSS, CPS, Spencer Van Etten School District, NV School District, and others.
- Success story of OJT completed one year of follow-up in April is still gainfully employed and has been promoted to Production Manager at Thunderbird Atlatl.

2) Youth Program fiscal status @ 5/31/24

- Handout given showing Tioga CCE and Broome CCE claims received up to 4/30/2024.
- Broome CCE claimed \$272,971.73 for 22 months (July 2022- April 2024)
- Tioga CCE claimed \$183,050.38 for 22 months (July 2022- April 2024)

Motion to accept fiscal status for 5/31/24/ 1st Rebecca Stone, 2nd Justin Marchuska.
All in favor.

3) Approval of RFP – Youth Temp Agency.

Motion to accept June 21, 2024. 1st Justin Marchuska, 2nd Rebecca Stone. All in favor.

4) Approval of successful bidder in response to the RFP – Youth Temp Agency (DatRose Bid)

Motion 1st, Justin Marchuska, 2nd Jonathan Layish. All in favor.

5) Approval for budget for PY24

PY24 Adult - \$496,567

PY24 DW - \$568,805

PY24 Youth - \$567,503

PY24 Admin -\$1814,431

Total= \$ 1,814,306

- Motion to accept the budget, June 21, 2024. 1st Len Basso, 2nd Allyn W. Jones, All in Favor.

6) Approval of Contracts/Renewals

Renewals

- Broome CCE – contract for \$150,000 for the period 7/1/24-6/30/25

Motion to accept 1st Rebecca Stone, 2nd Michael Atchie. All in favor.

- Tioga CCE – contract for \$120,000 for the period from 7/1/24 – 6/30/25

Motion to accept 1st Len Basso, 2nd Maureen Abbott, All in Favor.

- NY Wired for Education- contract for \$14,900 for the period 7/1/24 – 6/30/25.

Motion to accept renewals 1st Justin Marchuska, 2nd Jonathan Layish, All in favor.

Contracts

- Tioga County for PY24: Adult \$ 55,913.43, DW \$71,511.01, Youth \$31,023.01, Admin \$20, 733.61.

Total \$179,181,06 for PY24.

Motion to accept Tioga County contract, 1st Barrett Grant, 2nd Maureen Abbott, All in favor.

7) Policy Update

- Update to Self-Sufficiency policy (Lower Living/ Poverty Income Guidelines).

- Authorization of Transfer of title: Dislocated Worker Funds and Adult Funds.

Motion to approve the Self-Sufficiency Policy updates regarding the lower living and poverty income guidelines. 1st Maureen Abbott, 2nd Michael Atchie. All in Favor.

Motion to approve the Transfer of the Title: Dislocated Worker Funds and Adult Funds. 1st Shawn Yetter, 2nd Len Basso, All in Favor.

8) Transfer of Funds

Broome Tioga Workforce NY transfer of budget funds to Tioga County to adjust their cut in budget from 26.95% to 13.23%. (As per Excel handout).

Motion to except fund transfer. 1st Shawn Yetter, 2nd Len Basso, All in favor.

9) Grant Discussion:

- NENY – Cooperation with Binghamton University, SUNY Broome and BT BOCES

Engine Grant - \$165 m and \$16 m

Re-entry Grant

10.) Labor Market Report provided by Christian Harris

- Handout for Binghamton MSA
- Handout Counties ranked by Unemployment Rate 10) Any other matters

a) Future WDB Meeting in 2024 –

September 20, 2024

December 13, 2024

b) There being no further matters, motion to adjourn the meeting.

1st Len Basso (Vice Chair), 2nd Justin Marchuska. All in favor.

The meeting adjourned at 1:20 pm.